

**Import and Export License and Card Regulation No. 114 of 2004 and amendments thereto,
published in the Official Gazette page 4603, Issue No. 4677 on 30/09/2004,
under Article 12 of Import and Export law No. 21 of 2001 and amendments thereto**

Article 1

This Regulation is called (Import and Export License and Card regulation for the year 2004 and has been in force since its publication in the Official Gazette.

Article 2

The following words and expressions, wherever used in this Regulation, shall have the meanings hereunder assigned to them, unless the context indicates otherwise:

Law: Import and Export Law in force

Ministry: Ministry of Industry, Trade and Supply.

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Commodity: Every commodity or materials including plant, animal, industrial, mineral products.

Competent authority: Any official authority authorized by legislation to approve importing goods to the kingdom or exporting them.

License: Automatic or non-automatic import or export license.

Import license: The permit under which goods are imported to the kingdom.

Export license: The Permit under which domestic goods are exported, or foreign goods are reexported abroad.

Automatic license: Import or export license issued by the Ministry or the competent authority if conditions and requirements are met.

Non-automatic license: Import or export license, issued by the Ministry or the competent authority if the prescribed legal conditions and requirements for granting such license are met.

Importer's card: The document issued by the Ministry to the importer registered in its registry of importers being prepared for this purpose.

Exporter's card: The document issued by the Ministry to exporters registered in its registry of exporters being prepared for this purpose.

Article 3

Two registries are organized in the Ministry. The first one is called the (importers registry), and the other one is called the (exporter's registry) in order to register importers and exporters who meet the requirements of this law and regulation.

Article 4

The below listed entities who are registered in the importers' or exporters' registry at the Ministry may obtain an import card or export card.:

- A. Companies and traders registered in the companies' registry or the commercial registry; provided they are affiliated to one of the chambers of industry or chambers of trade, and have valid vocational license.
- B. Non-industrial and non-commercial Jordanian companies, bodies and enterprises that have valid vocational licenses.
- C. Foreign companies, bodies and enterprises that have valid professional licenses.
- D. Non-industrial and non-commercial foreign companies, bodies and enterprises that have valid professional licenses.
- E. Scientific, religious, philanthropist institutions and bodies, hospitals and banks.
- F. Corporates, bodies and institutions registered or approved by an official entity to develop projects in the

kingdom.

- G. Foreign contractors and companies or their branches registered in the kingdom as a foreign company operating under Companies Law, provided that goods to be imported are necessary to implement contracts concluded with government or local institutions, and for the concerned entity to support the importer's request for these supplies, as well as stating their amount and type.
- H. Private entities and bodies established in accordance with their respective legislation.

Article 5

License applicant should have valid certificate of origin issued by one of the chambers of industry or commerce in accordance with its legislation, taking into account the provisions of relevant conventions that the kingdom is associated with.

Article 6

The license is issued upon an application the form approved for this purpose submitted to the Ministry or the competent authority by the concerned applicant supported with the required documents and data.

Article 7

- A. The license contains the following data:
 - 1. The name of the importer or exporter, commercial name if any, number in the importer's registry or the exporter's registry
 - 2. License serial number
 - 3. license type
 - 4. License issuance and expiry date
 - 5. Goods type, value and quantity
 - 6. Any other data that the Ministry or the competent authority that issued the license deems necessary.
- B. In addition to the data mentioned in the Paragraph (A) of this Article, imports license includes the following:
 - 1. Goods origin
 - 2. Goods shipping center
- C. In addition to the data mentioned in Paragraph (A) of this Article, exporter's license includes the following:
 - 1. The party to whom goods are exported.
 - 2. Certificate of origin's number, date and destination, and the issuing authority
 - 3. Origin's invoice number by the exporter and its date.

Article 8

- A. The Ministry or competent authority issues the license within a period not exceeding seven work days from the date of application.
- B. If the imported goods are subject to quantitative restrictions, the Ministry will issue import license within fifteen work days from the date of filing the application.

Article 9

If the license is lost or damaged, the owner is entitled to request license replacement for the lost or damaged with the same data in the original license, including the original number, provided that the words (replacement or instead of lost) are contained, as the case might be.

Article 10

If the license was cancelled in accordance with the provisions of law, the owner will be notified per a written

notification sent to his/ her address contained in license application; Customs Department is also notified of any cancellation or change made to the license data.

Article 11

The entities indicated below do not require obtaining goods import or export licenses:

- A. Goods imported or exported in the name of His Majesty the King.
- B. Goods imported or exported directly in the name of Ministries, public directorates and official institutions.
- C. Goods passing through the kingdom (transit) with the observance of the customs legislation provisions in force.
- D. Goods imported for shows in exhibitions, conferences, seminars that take place in the kingdom and must be re-exported.
- E. Goods imported or exported directly from diplomatic and consular missions for official use.
- F. Goods that customs authorities approve to be deposited in the public warehouse in the name of any of banks operating in the kingdom, provided that they are subject to the condition of getting license for goods clearance in accordance with the provisions of customs legislation in force.
- G. Goods imported or exported for personal use, such as personal luggage, personal used home furniture in accordance with instructions issued by the Minister for this purpose.
- H. Goods that are not prohibited or restricted to be imported or exported in the possession of travelers, provided that their value does not exceed two thousand JDs.
- I. Specimens of goods belonging to traders within limits set up by customs Authorities.
- M. Agricultural supplies imported by farmers for their farms' needs.
- N. Exported vegetables and fruits, unless the Cabinet decides otherwise.
- O. Exported agricultural products that the Minister decides to exclude.
- P. Goods that enter free areas and markets that are sold on aircraft and ships.
- Q. Imported goods under temporary entry mode.
- R. Goods exported abroad for maintenance or display at exhibitions, conferences or seminars.
- S. Goods re-entered the kingdom in their original state or after maintenance, and re-exported goods before Customs clearance.
- T. Kingdom's returned products.

Article 12

- A. The Ministry or competent authority shall collect the following duties:
 - 1. Ten JDs for issuing import license.
 - 2. Five JDs for issuing export license.
- B. The Ministry also collects duties for the following services:
 - 1. Registration in importer's or exporter's register (10 JDs).
 - 2. Issuance of importer or exporter card, origin card or renew either of them (15 JDs).
 - 3. Amending data in the importer's registry, exporter's registry, import's license, export's license, importer's card or exporter's card (2 JDs)
 - 4. Issuance of replacement for lost or damaged import's or export's card. (10 JDs).
 - 5. Issuance of replacement for lost or damaged import's or export's license. (5 JDs)
 - 6. Issuance of additional certified copy for importer's or exporter's card (5 JDs)
 - 7. License waiver or transfer (10 JDs).

- This Article, became this way after being amended under the amending Regulation No. 58 of 2005, where the text of the two previous items (2,4) of Paragraph (B) was as follows:

- 2- Issuance or renewal of importer's or exporter's card (5 JDs).
- 4- Issuance of a replacement for lost or damaged importer's or exporter's card (5 JDs).

Article 13

With an exception of the entities mentioned in Article (11) of this Regulation, if the importer doesn't hold importer's

card, he will pay fine that equals (2,5%) of goods value when clearing the goods.

Article 14

If the value or quantity of goods exceeded the value specified in the license of not more than (10%), it will be cleared, provided that those goods are not subject to quantitative restrictions. Whereas, if the value and quantity of goods exceeded this ratio, they are not allowed to be cleared unless a new license is obtained at the amount of the increase, or the license is duly modified at the ratio of this increase.

Article 15

- A. The Minister or the competent authority shall issue the necessary instructions to implement the provisions of this regulations, including those related to the following:
1. The forms adopted by any of them in order to implement the provisions of this regulations.
 2. The data included in the importer's and the exporter's card according to the form adopted for this purpose.
 3. Identifying the authority permitted to issue and sign import's and export's licenses.
 4. Identifying the application procedures for granting import's or export's cards, including their renewal, validity or cancellation, and the authority authorized to issue them and the authorized signatories.
 5. Modification upon procedures of the origin of goods , their shipment center, clearance, and the authorized for this.
 6. Instructions referred to in Paragraph (A) of this Article, shall be published in the Official Gazette.

Article 16

Import and Export Regulation No. (74) of 1993 shall be canceled..

24/ 08/ 2004